



SEMESTER CLEARANCE FORM (FN001)

Academic Term	OCTOBER 2022 - MARCH 2023		
Date of Request			
Programme			
Faculty (tick √)	<input type="checkbox"/> FIT <input type="checkbox"/> FOB <input type="checkbox"/> FMB <input type="checkbox"/> FAH		
Student Name			
Student IC No		Tel No	
Batch Code		Session	<input type="checkbox"/> Day <input type="checkbox"/> Evening
Current semester (tick √)	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6		
Proceeding to semester (tick √)	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6		

Financial Clearance (Department of Finance)

To progress into the following semester, a student is to clear any previous semester(s) unpaid fees with the Department of Finance, and may pay the succeeding semester fee bills as due.

Financial standing (tick √)	<input type="checkbox"/> Clearance approved <input type="checkbox"/> Clearance not approved	
Amount outstanding (to be paid)		
Remark:	Stamp	
Name		
Signature Date:.....		

Registrar Office Clearance

Original form to be retained by the student, and a copy by the Registrar for academic purpose.

Approval confirmation (tick √)	<input type="checkbox"/> Approved to proceed <input type="checkbox"/> Not approved to proceed	
Remark:		
Name	Signature	Date.....